

Belmont UMC Administrative Board Meeting

August 27, 2023 (live and by Zoom)

- I. Welcome and prayer by Jeff Sheehan
- II. February 5th Minutes corrections:
 - a. Go to V. nominations A. c. should be Phil Duke for trust fund
 - b. Motion to approve minutes, seconded and approved
- III. Finance Report on Financial Status & Budget Timeline
 - a. No action required but an update from John Pearce via Jeff.
 - i. Committee budget requests to due to Mark by October 15th
 - ii. Plan is for committee to meet October 16th.
 - iii. Final recommendation will be voted on at Dec. Admin Board meeting.
 - b. Stewardship campaign will run at a similar time thus the giving will hopefully meet the budgeting.
- IV. Strategic Stewardship Taskforce Report by Louis Jordan
 - a. At the last meeting Jeff asked how we were to be Good Stewards
 - i. A Strategic Stewardship Planning task force was formed. Asking how we are using our facilities and resources to minister to others.
 - ii. Why are we asking – so we can look towards the future and plan.
 - iii. Our giving since 2008 has had a 35% drop and thus we need to look at the future.
 - iv. Louis Jordan
 1. Added thanks to the committee and to the Hawkins family for their hard work on all the Zoning and Policy reviews.
 2. The hope is to have a proposal of a plan by this committee for charge conference on December 3rd meeting.
- V. Nominations Recommendation of Ministry Leaders
 - a. Shift in our Leadership calendar
 - i. We voted and adopted a hybrid schedule for both the calendar and academic calendar.
 - b. Ministry Council Leadership
 - i. Note: youth and young adults leadership is TBD given the timing of these programs gearing up in the next few weeks.
 - ii. For the TBD's: we are confirming a few names and have a few asks still out there. Also open to any suggestions
 - c. Next Steps
 - i. Approval Ministry Council and WED Advisory Committee
 1. Call for vote by Jeff given the recommendations and nominations.
 - a. Given no discussion or questions Jeff called for vote
 - b. Passed unanimously.
- VI. Patchwork/Catering Kitchen Resolution
 - i. Thoughts, concerns?
 1. Mary Beth Franklin asked for further information about "shared usage."
 - a. Jeff explained that this means BUMC would share the kitchen unlike previous where the kitchen was rented out to another entity.
 - b. However, Patchwork will not be with BUMC much longer due to their wrap of operations.
 - c. If we look back, we now have a better cleaner, tidier kitchen than when we were with Barley to Rise.
 - d. Mark added that we do have a good relationship and we negotiate our needs at the church or with Patchwork (or other entity). That the church does not "cook" in the kitchen but can store food, serve, etc. (ask Mark for wording)
 - ii. The reason for the resolution is to make sure we are inline with best practices for IRS purposes as well.
 - iii. Resolution on the floor proposed by Executive Committee. Jeff asks for move to approve, it was seconded, and passed.
- VII. Security Report by Paul Purdue

- a. A security team was pulled together in the Spring after the Covenant shooting and our own issue on July 8th.
- b. Our ministry partners have been trained in emergency situations.
- c. We looked for a consultant and that doesn't really exist, but we are moving forward.
- d. Doors have been improved to lock from the inside.
- e. Access control to the building is in the works with security codes and various access. All of this is continued to be worked on.
 - i. The plan is all members of the church to have the code.
 - ii. You can use the intercom/air phone to be used if someone does not have the code.
- f. Cameras have also been added to the building as a good tool.
- g. Speakers are also in the church if there were an emergency, and an alert were needed.
- h. Lynne Collier asked if there will be a drill after all this upgrading and policy changes.
 - i. Paul said yes, that is in the works once we get the WDS worked out and then we will do for the whole congregation related to Wednesday and Sundays.
- i. Jeff tied all this together to say that everyone in this room is a leader in many ministries of the church and the way that a door lock with an electronic lock impacts the choir is different from an ESL class or youth ministry, and so on. It is part of our call to be part of that conversation about how a little thing of how a door opens impacts all ways that we minister to our congregation and our community. That all are welcome, valued, loved, and seen.

VIII. Lay Ministry Reports

- a. Jeff calls for any other reports needed. None were brought to the floor for conversation.

IX. Clergy & Staff

- a. Paul Purdue:
 - i. Welcome to Hunter Wade as our newest staff member as our Wesley Foundation partnership.
- b. Hunter Wade
 - i. Glad to be here and a part of this community and to partner with Belmont UMC.
- c. Heather Harriss
 - i. Super to see everyone at the ministry fair at lunch today. Keep an eye out for outreach opportunities.
 - ii. Encore: doing a great job of connecting people who are homebound
 - iii. Welcoming Team: people are joining because of this team.
 - iv. Spiritual Care and Connection: upcoming events and heather is happy to come to Sunday school classes to talk more about these opportunities.
- d. Kate Fields
 - i. All church lunch in the park had about 90 people and is quickly becoming a new tradition.
 - ii. All church retreat is gearing up Oct 27-29. Signups begin in September.
 - iii. Children's Ministry
 - 1. Blessing of backpacks, a breakfast kickoff, training for all those involved. Great kick off Sunday for Sunday school last week.
 - 2. Children's carnival is coming up. Paul is going to be in the dunk tank. There is also a Pie Contest. This is a great outreach opportunity to have fun. Sept 17th at 1pm.
- e. Emma Bushong
 - i. Happy to have Hunter on board for our college and young adults
 - ii. Youth has had 40ish youth in attendance and that's great after covid.
 - iii. New curriculum for youth has also increased our youth parent connections.
 - iv. Two new youth volunteers: Dick Bowers and Wesley Smith.
 - v. Still looking for 2-4 ministry partners for youth on Sunday evenings.
 - vi. High School Sunday is coming back after Labor Day

IX. Other Business

- a. Seeing none, Jeff says thank you for all of us to be back in person for these meeting

X. Benediction

- a. Kim Sheehan